



MARICOPA COUNTY

RISK MANAGEMENT DEPARTMENT

222 NORTH CENTRAL AVENUE, SUITE 1110, PHOENIX, AZ 85004

PHONE (602) 506-2298

FAX (602) 506-5939

PROPERTY LOSS NOTICE

DEPARTMENT

DEPARTMENT NAME	Agcy No.	Org No.	Dept Phone
DEPARTMENT ADDRESS			Zip Code

CONTACT PERSON

LAST NAME	FIRST NAME	Contact Phone
PROPERTY ADDRESS		Zip Code
MAIL ADDRESS, IF DIFFERENT		Business Phone

LOSS

DATE & TIME OF LOSS <input type="checkbox"/> AM <input type="checkbox"/> PM	Loss Location if different from property address	Police to whom reported (theft)
KIND OF LOSS (FIRE, WIND, EXPLOSION, ETC.)	Probable amount of Entire Loss \$	Police Report No.
Description of Loss & Damage		

PROPERTY DESCRIPTION

ITEM	Description of Property	MO & YR Purchased	Replacement Costs	Comments
1			\$	
2			\$	
3			\$	
4			\$	
5			\$	
6			\$	

MISCELLANEOUS

REMARKS (if emergency handling required or if subrogation possibilities, explain)

DATE	REPORTED BY: NAME AND TITLE	NAME OF SUPV., MGR., OR DIRECTOR
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MCET-602-1 4/13/99